

OFFICE BRIDGE

Edition Four - Jan 2026

NEWS

**FRESH
INSIGHTS & UPDATES**



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Happy New Year & Welcome to 2026 from Office Bridge Group

We hope you had a restful break and are ready to hit the ground running in 2026!

Here at OBG, we're excited for what the year ahead holds—and we're looking forward to supporting you and your business every step of the way.

As a proud local business, we like to think we understand the needs of the communities we serve and we're committed to providing the kind of friendly, flexible, and reliable service you deserve.

Whether you're planning on expanding, streamlining, or simply being more organised - we're here to help you start the year off on the right foot.

Our Resolutions - What's coming in 2026:

- Improved stock management and turnaround times
- A wider range of business essentials, workwear, and promotional print
- Exclusive offers and bundle deals to stretch your budget further
- A continued focus on personalised service with real people at the other end of the phone

Thank you for choosing local and supporting Office Bridge Group.

As always, we're here to make your life easier—so if there's anything we can help with, get in touch!

Here's to a productive and successful 2026!

Best wishes,
Everyone at Office Bridge!



Start 2026 as you mean to go on..

There's something about a new year that brings a sense of possibility—a clean slate - a fresh diary, and that golden opportunity to start off on the right foot.

Whether you're a school getting ready for the next term, a business planning your next campaign, or a team simply trying to get ahead of the curve, now's the time to get organised, stocked up, and set for success.

Start as you mean to go on—with smart fresh uniform, topped-up stationery resources, labelled and organised supply cupboards, and bespoke branding helping you to look your best to help you stand out from the crowd. The little things make a big difference, and a strong start often sets the tone for the whole year.

If you're not sure where to begin, don't worry—we're here to help you plan ahead, reorder smart, and make the most of what you've already got.

Here at Office Bridge, we can help with far more than just your everyday stationery needs we've got a HUGE range of products you just may not be aware of!

- **Janitorial supplies** for a clean, safe environment, with onsite training and instructional materials that are clear and easy to follow – Simple!
- **Water Coolers** (from **£12.99** a month) Freestanding or Mains Fitted
- **Tea, Coffee**, and all breakroom supplies – including the important biscuits!
- **Workwear and PPE**, including custom embroidery and print with your logo!
- **Confidential Shredding** (just **£4** per bag) with certificate of destruction
- **Furniture** to make your workspaces more comfortable and efficient



Still looking for more.

- **Catering equipment** and dining area designs
- **Shredder/ Laminators**—including auto-feed models for time saving (This is a GAME CHANGER!)
- **Bespoke Promotional items** to boost your business identity and visibility
- **Medical and first aid products** – check your use by dates – do they need updating?
- **AV equipment**— Interactive Whiteboards, Smart Screens, Media Walls etc – all installed and supported with full training, no mess, no stress!
- **Tools and Site Maintenance** – we cover it all from Batteries to Wheelbarrows!

If there's anything else you're looking for—or if you'd like me to add any of these categories to your account—just give us a shout. The team is happy to help however we can

Challenge us!

I bet we can surprise you!

Let's make 2026 your most organised (and least stressful) year yet!

start strong and stay ahead.

Beating the Winter Blues

As the days get shorter and darker, many people start to feel the effects of Seasonal Affective Disorder (SAD) – sometimes called the “winter blues.”

It can leave you feeling low on energy, less motivated, and not quite yourself.

In the workplace, low mood, tiredness, difficulty concentrating, and decreased motivation can understandably affect productivity and wellbeing.

The good news? There are little things that can make a **BIG** difference:

- **Chase the daylight** – open blinds, sit near windows, and make the most of natural light whenever you can.
- **Get Outside or Stay active** – moving your body, even just a stretch or short walk at lunchtime can help lift your mood, can give you a boost. Encourage physical activity, wellness or mindfulness breaks, and lunchtime walks which can all help improve staff mood.

- **Try a light lamp** – some people find “SAD lamps” (light therapy lamps) really helpful as they mimic natural sunlight and can help lift your mood and energy levels without you even realising
- **Talk about it** – if you’re struggling, don’t keep it to yourself. A quick chat can make things feel lighter. Make sure your colleagues feel comfortable discussing mental health without stigma.

We can’t control the weather (sadly!), but we can look out for each other and make the winter months feel a little brighter. By making small adjustments and showing understanding, employers can support staff living with SAD and create a healthier, happier workplace through the winter months.



With new budgets arriving soon, now is the perfect time to review your playground equipment and plan your outdoor areas
Outdoor Classrooms are a great way to get back to nature and learn in different ways.
Step away from the norm!

- Over the years, even the most loved spaces can start to look a little worn and updating them can bring big benefits for both pupils and staff.
- **Why consider an update?**
- Safety first – New equipment meets the latest safety standards, giving you peace of mind.
- Inclusive play – Modern designs often include features for children of all abilities, helping every pupil feel part of playtime.
- Boost wellbeing – Fresh, engaging spaces encourage active play, teamwork, and creativity, supporting pupils' physical and mental health.
- From a new climbing frame or sports equipment, shaded outdoor teaching areas, resurfacing any hazardous spots or even adding some small sensory spaces, investing now can transform break times and help you make the most of your outdoor space for years to come.
- If you'd like ideas, layout support, or a no-obligation quote, we'd be happy to help you plan the perfect playground upgrade.

Email:
sales@officebridgegroup.com

Call – 01928 238503



Time to Refresh Your Playground?

Q - What is the worst part of flat pack furniture?

A – The huge mess you have to clear up and get rid of afterwards?

Well, we have found a fantastic solution for you!! Our waste packaging, recycling and reuse scheme, forms part of our sustainable solutions programme, Weaver



This service enables us, and you, to easily dispose of unwanted packaging material and furniture in a manner that is not only low cost and hassle free but, most importantly, is sustainable and environmentally-friendly.

Part 1 - Furniture Recycling – Out with the Old!

According to Waste & Resource Action Programme (WRAP), it is estimated that 1.2 million office desks and 1.8 million office chairs end up in land fill every year, making it the most common way to dispose of old or unwanted furniture.

We want to stop this and we have been rethinking it!

Any furniture we collect is returned to our re.think depot and is stripped down, segregated, and fully recycled – avoiding landfill.

This gives you a fantastic, sustainable furniture disposal solution at a fraction of the cost usually associated with waste management. (Prices from £15)

For efficient recycling, we dismantle each product and segregate the materials as follows:

- **Wood** - Board types are segregated and recycled in various ways. Much of the material here goes off-site to large biomass burners which generate green energy.
- **Metal** - There are two main metals used in office furniture: steel and aluminium. These materials are separated and can be recycled many times over.

- **Plastics** - Using the Plastics Industry Association's coding system, in accordance with ISO11469:2016, we can easily identify the various plastics. These categories allow clearer segregation for improved recyclability. Each of these plastics are converted to pellets and can be re-used to produce new products.
- **Fabric** - Fabric is segregated into Vinyl, Synthetic and Wool. Wool is returned to our fabric supplier on a closed loop recycle chain. Vinyl and Synthetics are segregated and bailed to be recycled and re-processed.
- **Foam** - Any foam that can be removed from the product is returned to our foam supplier on a closed loop recycle chain, and is put back into the manufacturing process. As with fabric, any foam that cannot be removed is segregated and disposed of via a regulated supplier.



Part 2 - Packaging Recycling - In with the New!

Your brand new furniture is not forgotten about either, all the protective packaging, plastics and foam corners can be a real hassle to dispose of Well, not anymore!

- In order to be recycled correctly and efficiently, your waste packaging is separated into four streams of particular materials.
- **Cardboard and Paper (RCY-01)** This can be any type of cardboard, catalogues, and brochures
- **Plastic Packaging and Shrink Wrap (RCY-02)** This can be the plastic used to wrap products; shrink wrap, bubble wrap, chair bags, blue foam edge protector
- **Foam Pedestal Corners (RCY-03)** These are the foam corner protectors found in our furniture products
- **Wooden Corner Packaging (RCY-04)** The heavy duty MFC and cardboard corner protection found in furniture products

How it works in 2 Simple steps

1 - PURCHASE RECYCLING BAGS FOR YOUR PACKAGING WASTE

Order your packaging waste bags from our sales team using the code RE-BAG. Bags are sold in packs of 25- Prices from £3.50

2 - ARRANGE COLLECTION

When you are ready for us to collect your old furniture, and your waste bags are full, contact our team and let them know the quantity of each type of furniture item and how many bags of packaging waste to collect, using the reference codes, (RCY-02 etc)

We will then collect the furniture and waste when we are in the area, returning it to our re.think depot for processing **It really is as easy as that!**

Sign up to the re.think scheme by contacting sales@officebridgegroup.com,

one of our team can help with the design your space and you can start your new furniture fit out journey today with the added bonus of being sustainable and environmentally-friendly!



Unfortunately, not all locations can currently be efficiently collected from, as we aim to collect via return loads and in doing so maintain our low carbon footprint.

Good hygiene isn't just about keeping things clean — *it's about creating a comfortable, respectful environment for everyone.*

At Office Bridge, we supply a full range of sanitary and washroom solutions designed for schools, offices, and workplaces of all sizes - making it easier for you to stay compliant, manage costs, and support each other's wellbeing.

Simple, discreet, and dependable — Let us help keep your facilities fresh, and in turn, keep your staff, visitors or pupils comfortable all year round.

Whether it's ensuring your facilities are always well-stocked, compliant, or simply pleasant to use, we're here to help you make feminine hygiene one less thing to worry about.

What we can provide:

- Sanitary bins and disposal services – discreet, reliable collections to keep your washrooms clean and compliant, Choose from monthly washroom contracts to handy DIY SaniBins
- Sanitary vending machines and refill packs – offering essential products when they're needed most, ideal for staff rooms or student toilets
- Eco-friendly and sustainable options – biodegradable bags, energy-efficient dispensers, and recycled paper products
- Washroom essentials – soaps, hand sanitisers, paper towels, toilet rolls, air fresheners, and more

We already work with many local schools and businesses to manage their hygiene services, combining convenience with cost-effective solutions for every budget.

Dependable deliveries and a personal service that helps site managers and office staff keep everything running smoothly

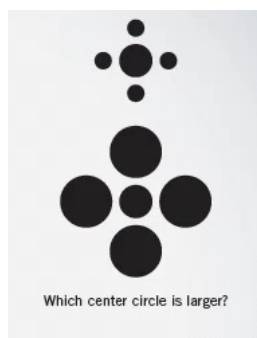
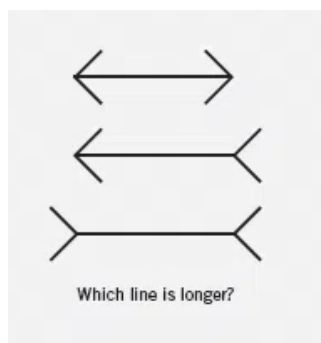
If your current supplier isn't keeping up, or you'd just like a fresh look at your options: upgrade your current setup or simply reduce costs without losing out on service, we'd be happy to help you review what's best for your site and budget.



CHALLENGE CORNER

Brain Teasers

STOOD MISS	PAwalkRK	M[LLION
gnikooL	<u>arrest</u> you're	ST ame AND
WALKING ICE	STAND ICU	BE
CHOICE CHOICE CHOICE	ttt iii sss	+verb



Can you Solve this?

$$\square \times \square \times \bigcirc = 16$$

$$\triangle \times \triangle \times \triangle = 27$$

$$\triangle \times \square = 6$$

$$\square + \bigcirc \times \triangle = ?$$



4 letter words

CLAY
FIFA
GRIT
HOPE
LAID
ZEBU

5 letter words

CLOSE
DEPTH
EGYPT
GUAVA
HOUND
NAURU
PETIT
PIECE
PRUNE
ROSES
SCAPE
SNAFU

6 letter words

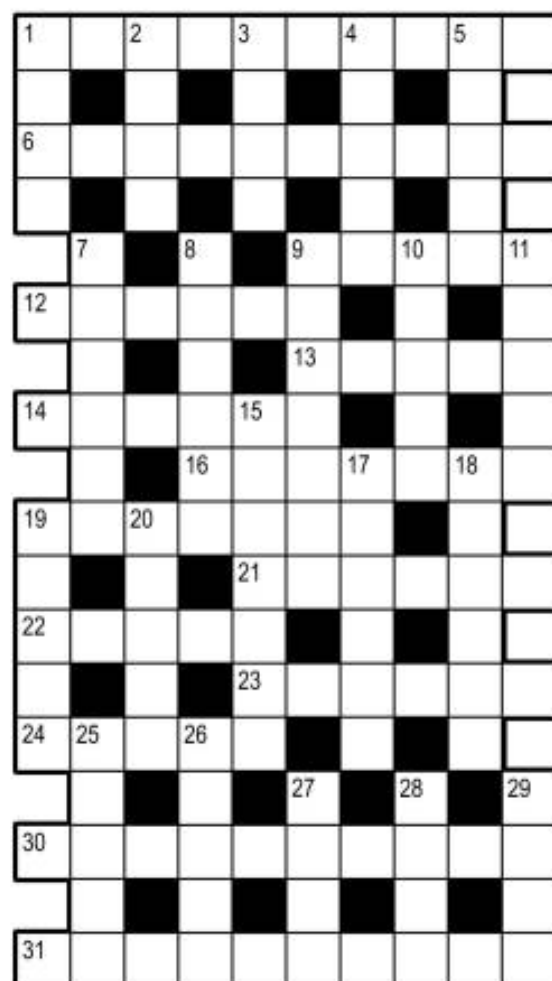
CHEESE
COLLIE
EXOTIC
MEDUSA
PHOEBE
RESULT
TEFLON
WAFFLE

7 letter words

DENTATE
LETTUCE
REGATTA
SEAWEED

10 letter words

HELICOPTER
MONTPELIER
PRIVATE EYE
RESTAURANT



CHALLENGE CORNER

"Is it lunchtime yet!"

"What did you do for New Years Eve?"

"I'm soooooo Tired"

"I'm so poorly, I should have stayed home really"

"Its too cold in here"

"Tell them I'm in a meeting, I'll call them back!"

"Who wants a brew!"

Office Bingo

Mark off a speech bubble anytime you hear one of these commonly used phrases!

"Who's got my stapler!"

"Sorry, you are on mute ...
No, You are still on mute ..."

"Is it 5pm yet!"

"Is your computer going slow?"

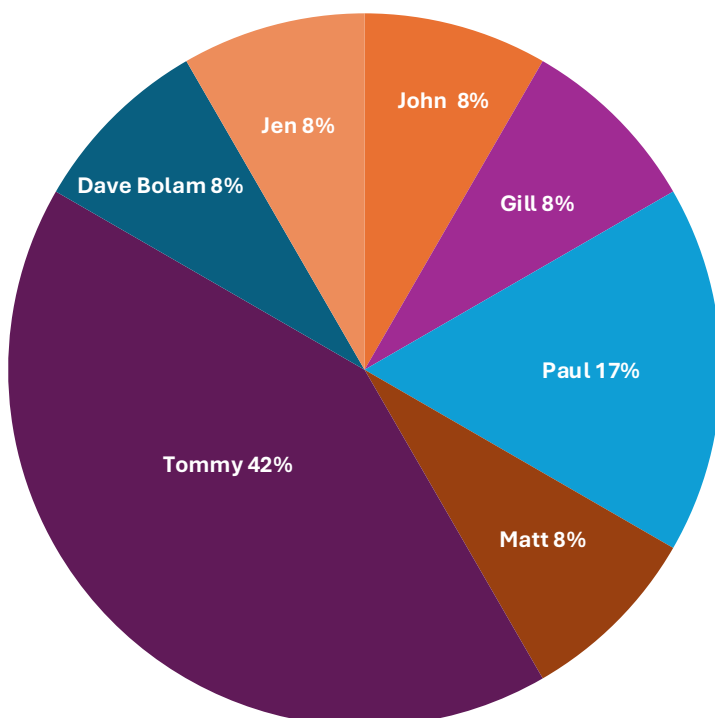
"What's your new years resolution"

"Who's jammed the printer"

"who's drank all the milk?"

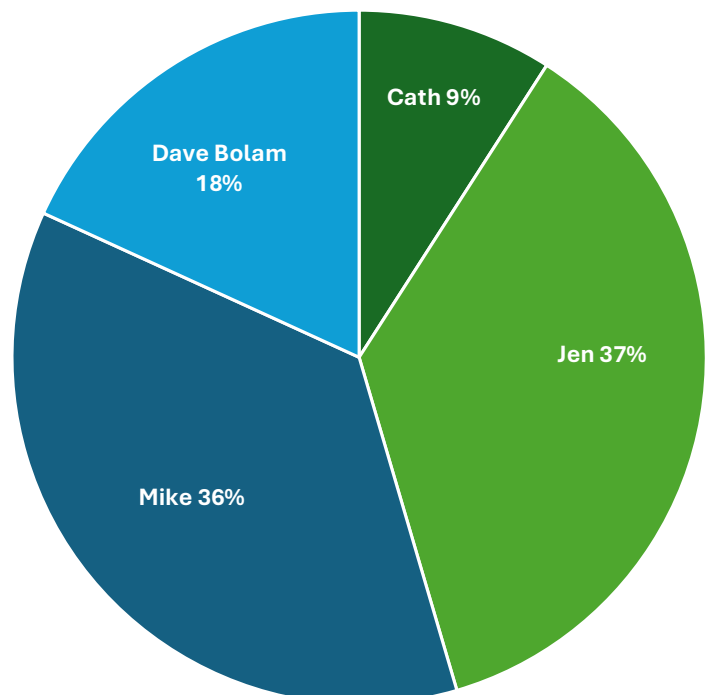
WHO DO YOU WANT ON YOUR PUB QUIZ TEAM?

Jen Gill Paul Matt Tommy Dave Bolam John



WHO WILL ALWAYS SHOW UP ON A NIGHT OUT?

Cath Jen Mike Dave Bolam



Energizer Battery Promotions

Energizer
MAX PLUS[™]

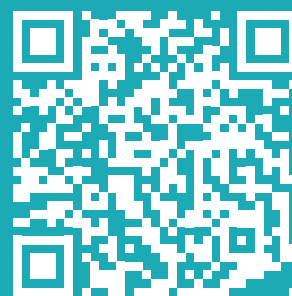
POWER ON & SAVE
LESS WASTE

Everyone Uses Batteries
LIMITED TIME OFFER



- SUPERIOR PERFORMANCE 2.9 X
- LONGER LASTING* 12-YEAR SHELF
- LIFE** IN DEVICE LEAKAGE
- PROTECTION

To order,
scan the
QR code
below



DO YOU KNOW?
How Many Batteries Are Needed in **Education**

130 BATTERIES
FOR 10 CLASSROOMS

(Estimation - based on devices listed here with average run time with alkaline batteries - depends on usage.)



DO YOU KNOW?
How Many Batteries Are Needed in **Business Facilities**

7.5 BATTERIES
PER EMPLOYEE

(Estimation - based on devices listed here with average run time with alkaline batteries - depends on usage.)



MOTIVATE YOUR TEAM

BUILD YOUR BUSINESS

Behind every successful business, is a team that feels valued, supported, and inspired.

Staff motivation and team building aren't just nice-to-haves—they're essential for productivity, morale, and long-term success.

It doesn't take grand gestures. Small things—like recognising achievements, encouraging feedback, or offering flexibility—can make a big impact. Team lunches, office challenges, or even a well-timed coffee break can boost energy and strengthen connections.

Want to take it further?

Branded workwear creates a sense of belonging, and thoughtful office spaces (yes, even something as simple as comfy chairs!) can lift everyone's mood.

A motivated team sticks around, gives their best, and helps build a workplace people actually enjoy being part of. And when your team thrives, your business does too.

Get in touch to see how we can help build your business and help motivate your team.



Buy 2 tins of Nescafe and get a free tub of Quality Street



Buy 2 boxes of Cristal Medium and get FREE Lindor Truffles 200g



MEET THE TEAM

Lindsay - Business admin and purchasing.

What's your role at Office Bridge?

Getting the best prices we possibly can from suppliers to make sure we can get you the best savings.

What were you doing before joining the team?

I worked as bar and catering supervisor at Lymm Golf Club. Worked my way up from pot wash and was there for 23 long years.

Tea or Coffee?

Always Tea, just milk.

Early bird or night owl?

Neither, with 2 young kids I'm just constantly tired!

Favourite office snack?

Crisps!!! Pref salt and vinegar

What's your go-to karaoke song or guilty pleasure tune? Love a bit of Celine Dion on karaoke (but cannot sing at all).

What's one thing your new colleagues should know about you?

I'm a whizz with a flat pack.

Favourite movie or TV show to unwind to? The Great British Bake Off (I love cake!!!!!!)

What's something on your bucket list? To go to the hot springs in Iceland.

What's your favourite thing about your job so far? Setting up my desk!! (see previous answer!)





This year marks a huge milestone 20 incredible years of Office Bridge Group!

And of course, we couldn't let a special occasion pass without some serious fun. In true OBG style, we celebrated with plenty of laughter, a few questionable team-building games, and naturally lots of cake!

There was friendly competition, some suspect dance moves, and a handful of photos that will probably never see the light of day again — but most importantly, we had an amazing time celebrating together over the past few weeks.

It's been an unforgettable journey so far — two decades of growth, change, and countless memorable moments.





Good News - The Celebrations Continue for You!

Our 20th Birthday fun isn't over yet!

Every order placed this month comes with a mystery discount prize voucher — and you might even win a £50 prize!

The more you shop online with us, the more chances you have to win — it's that simple!

Here's a little glimpse of the fun we had in the office as we marked our big 20!





Bin Bags



Clear Bin Bags



Blue Roll



Toilet Roll



Mini Jumbos



Hand Towels



Hand Soap



Bathroom Cleaning



Hand Towels



General Cleaning

Helping You Prepare

for the New School Uniform Logo Regulation

With the new regulations around branded school uniform logos coming into effect, we want to help advise you on how your school plans to stay compliant, and we can ensure a smooth transition for yourselves, pupils, and parents

September 2026 may feel like a long way away, but new government guidelines on school uniform, (featured in the Children's Wellbeing and Schools Bill), indicate schools 'should get a head start on preparation for the next academic year now, as the government intends to make the change in the law before September 2026.'

Schools must publish their revised uniform policy on their website and ensure that all parents are made aware of where uniforms can be purchased. The guidance adds that this facility should be made available to all parents **before the start of the new academic year.**

Clearly, uniform is a crucial issue for parents and schools alike. For the most part, the changes are to ensure school uniform remains as affordable as possible and whilst this transition may seem like a big task, Office Bridge are here to make it simple, positive and stress-free for both your school and your families.

With these changes in mind, the guidance 'urges schools to review their uniform policy' soon to ensure it meets the requirements, and to confirm as soon as possible which branded items, within the limit, will be compulsory from September 2026.

(3 items for Primary school and 4 for secondary schools)

It suggests, schools should assess their existing supply arrangements, seek any legal advice where necessary and discuss any changes with suppliers promptly.

Given that uniform suppliers plan production nine to 12 months in advance, with branded uniform stock typically being ordered by December for the following summer, the government recommends schools get ahead of this new guidance now



Whether you need updated uniform items, guidance on compliant logo placement, or support communicating changes to parents, your team at Office Bridge is ready to assist.

We offer fast turnaround times, clear pricing, and a fully managed bespoke online service to keep everything on track.

www.officebridgeprint.com/schooluniform

We can offer non branded items to sit next to your compulsory branded choices and ensure all families are catered for and all laws and regulations are adhered to.

If you'd like to discuss your plans for the new requirements or need help putting them in place, we're here to support you every step of the way.

Get in touch today - 01928 238 503



Don't wait for the freeze

Stock up on Rock Salt & Grit now.
Once the cold hits, demand spikes.

Order today and keep your staff, students and visitors safe!
Easy to spread, fast to work, and essential for
every icy morning.



25kg Brown Salt - £6.20 per Bag
25kg White Salt - £10.99 per bag

MEET THE TEAM

Jamie - Business Development Manager

What attracted you to join Office Bridge Group?

I was drawn to Office Bridge because of the great feedback I'd heard, and meeting the team during my interview made me even more excited to join.

What's your role and what does a typical day look like for you?

At Office Bridge, I chat with new and existing customers to understand what office supplies they need and help them find the best solutions for their business.

What part of your job are you most excited about?

The part of my job I'm most excited about is building long-term, successful working relationships with our customers.

What's been the biggest surprise since joining OBG?

The biggest surprise since joining has been discovering just how many different products we can supply!

How would you describe your working style in three words?

Organised, Proactive, Reliable

What motivates you at work?

Achieving goals set myself and also with the team

What's the best piece of professional advice you've ever received?

The best advice I've received is not to take rejection or a "no" personally.

If you could have any superpower at work, what would it be?

If I could choose a superpower, it would be getting customers to say "yes" to every deal or proposal I send them!

Tea or coffee — and how do you take it?

Tea with two sugars for me — and if it's coffee, it has to be iced!

What song would be the soundtrack to your workday?

It changes day by day just don't look at my Spotify yearly review, it's a bit embarrassing!

What's your guilty pleasure TV show or movie?

I usually let Netflix decide otherwise I end up scrolling through the menu for as long as I could have been watching something!

If you could invite three famous people to dinner, who would they be?

Gordon Ramsay to review the cooking, David Attenborough – To narrate the awkward silence between courses like a nature documentary. Bear Grylls – In case the oven breaks and we need to forage for food in the garden.

If you could live anywhere in the world, where would it be?

Somewhere warm, but not too hot.

What's one thing most people don't know about you?

People know most things about me I'm boring.

What's your favourite way to unwind after work?

To play football

Are you a morning person or a night owl?

Night Owl

What's one item you can't live without at your desk?

Sweets





We hope you've enjoyed our latest catch-up!

Don't forget to keep an eye out for the next quarter's newsletter — it's sure to be packed with the latest updates, exclusive offers, and exciting news from our team.

How about you? We'd love to feature you in our next edition! Have you got anything you'd like to share or promote - Drop us a message, and you could be in the spotlight next time. sales@officebridgegroup.com

Remember to check in with the team at Office Bridge Group if you need anything – we have a wide range of services at competitive prices designed to make your life easier! www.officebridgegroup.com

Stationery - Janitorial and Catering Products - Water Coolers - Confidential Shredding - PPE and Branded Workwear - Flyers, Posters and Business Cards - Branded Promotional Gifts - Office Furniture Break Room and Kitchen Equipment - Medical Supplies and much more!!